

The KG Group is a leading educational organisation based in Hong Kong, specialising in preschool, arts enrichment, and English language learning. Founded in 1996, it has a reputation for excellence, and serves an inclusive international community of children and young people through its vibrant learning centres, schools, and high quality proprietary curriculum.

The KG Group is looking for an organised, highly efficient, and self-motivated **Accountant** to join our team in Hong Kong.

Responsibilities:

- To perform daily accounting tasks including accounts receivable, accounts payable, general ledger, inventory, revenue and inter-company transactions
- Month end closing including bank and other account reconciliations
- Prepare management reports including budgeting, forecasting, and financial analysis
- Monthly payroll preparation
- Ensure compliance with accounting control procedures across different group entities
- Interact with external auditors in completing audits and preparing financial accounts
- Other general accounting duties and ad hoc reporting

Requirements:

- Diploma or Degree holder in Accounting/Finance or related discipline
- Minimum 2 years accounting experience
- Excellent command of both spoken and written English and Chinese
- Attention to detail, strong multi-tasking skills, and ability to work under pressure
- Experience of working with Peachtree accounting software an advantage
- Previous experience working in the education sector an advantage
- Immediate availability is preferred

Fresh graduates and candidates with less experience will be considered for the position of **Junior Accountant**.

We provide a competitive package and are committed to helping you reach your full potential. Salary is dependent on qualifications and experience. Other benefits include private medical insurance, generous paid leave, free tuition for family members, and study grant.

Please state your current and expected salary, and availability in your application. Applications that do not give this information will not be considered.

To apply please send your CV and cover letter by email to careers@the-kgroup.com

Visit our website to learn more about us: <http://www.kidsgallery.com>

Data collected will be used for recruitment purposes only.